



## **Grice Marine Laboratory**

### **Some Rules for Living, Working and Playing**

We want to be environmentally responsible at the Grice Marine Laboratory. You can help by doing the following.

1. Turn off all lights and computer monitors when not in use.
2. Recycle all plastics, aluminum, paper, batteries, foil wrappers and packing material.
3. Minimize the use of paper when printing documents.
4. Suggest other ways of conserving energy.

Help us maintain a safe, effective and efficient working environment.

1. Report all accidents or injuries, minor or severe, to the Lab Manager (Sarah Prior) immediately.
2. Do not dispose of chemicals down the sink. Contact the Lab Manager for proper disposal.
3. Do not consume any food or drinks inside a laboratory or laboratory classroom.
4. Report all problems with the computer hardware, software, wireless or network connections to the Lab Manager.
5. Sign out and return all lab equipment and ensure that it is clean and operational before it is returned to its proper place.
6. Clear the use of the wet lab facilities with the Lab Manager or Marine Operations Manager (Pete Meier).
7. Observe all rules associated with boat usage.
8. All bicycles must be stored on the bike rack located outside the laboratory. Please do not chain bikes to other structures on the premises.
9. All motorized vehicles must be parked in the Grice parking lot designated by the yellow ropes lining the field adjacent to the building.
10. Pets are not allowed on the premises or in any lab building at any time.
11. Please do not leave food in the conference room or kitchen refrigerators. Food must be disposed of at the end of each week.